

Uniform Procedures

WELLBEING POLICY: CONNECT



Education



Uniform Procedures

1. It is the policy of Dungog High School that ***all students must wear school*** uniform, this is in keeping with our aim of developing in students a feeling of belonging and a sense of identity. The positive image that the school presents to the community is given high priority.
2. Students are expected to adhere to the following uniform requirements:
 - 2.1. All students are to be dressed in the uniform outlined in Appendix 1.
 - 2.2. Students are expected to be dressed in a manner that is neat, clean, inoffensive and safe at all times.
 - 2.3. Students may be required to wear specific items in accordance with their area of study and be Work Health & Safety compliant.
 - 2.4. Jewellery is to be kept to a minimum at all times.
 - 2.5. Students are encouraged to wear sun safe hats, clothing and sunglasses, especially during peak ultraviolet radiation times.
3. Out of Uniform
 - 3.1. If it is not possible for students to be in full school uniform:
 - 3.1.1. Parent/carer provides student with a note of explanation:
 - 3.1.1.1. Student takes note to Year Adviser at the beginning of the school day. If the Year Adviser is not available, students will see the Head Teacher Welfare or Deputy Principal.
 - 3.1.1.2. Year Adviser will provide student with an *Out of Uniform* pass for the day. Year Adviser will keep a record of each occurrence.
 - 3.1.1.3. If a student presents to the Year Adviser three or more times, the Year Adviser will refer the student to the Head Teacher Welfare for assistance.
 - 3.1.2. Parent/carer does not provide student with note of explanation:
 - 3.1.2.1. In Roll Call, student will be recorded on Sentral as being out of uniform.
 - 3.1.2.2. Student will be required to attend Whole School detention at Lunch 1.
 - 3.2. Appendix 2 outlines the processes that will be followed for students out of uniform.
4. Student Assistance for Uniforms
 - 4.1. DHS is committed to supporting all students and families who are experiencing financial difficulties.
 - 4.2. The Student Assistance Scheme (SAS) is a NSW Government policy providing eligible families financial assistance towards school related expenses.



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- 4.3. Students who require financial assistance for school related expenses are required to complete an ***Application for Student Assistance Funding*** form (Appendix 3) and submit to Head Teacher Welfare.



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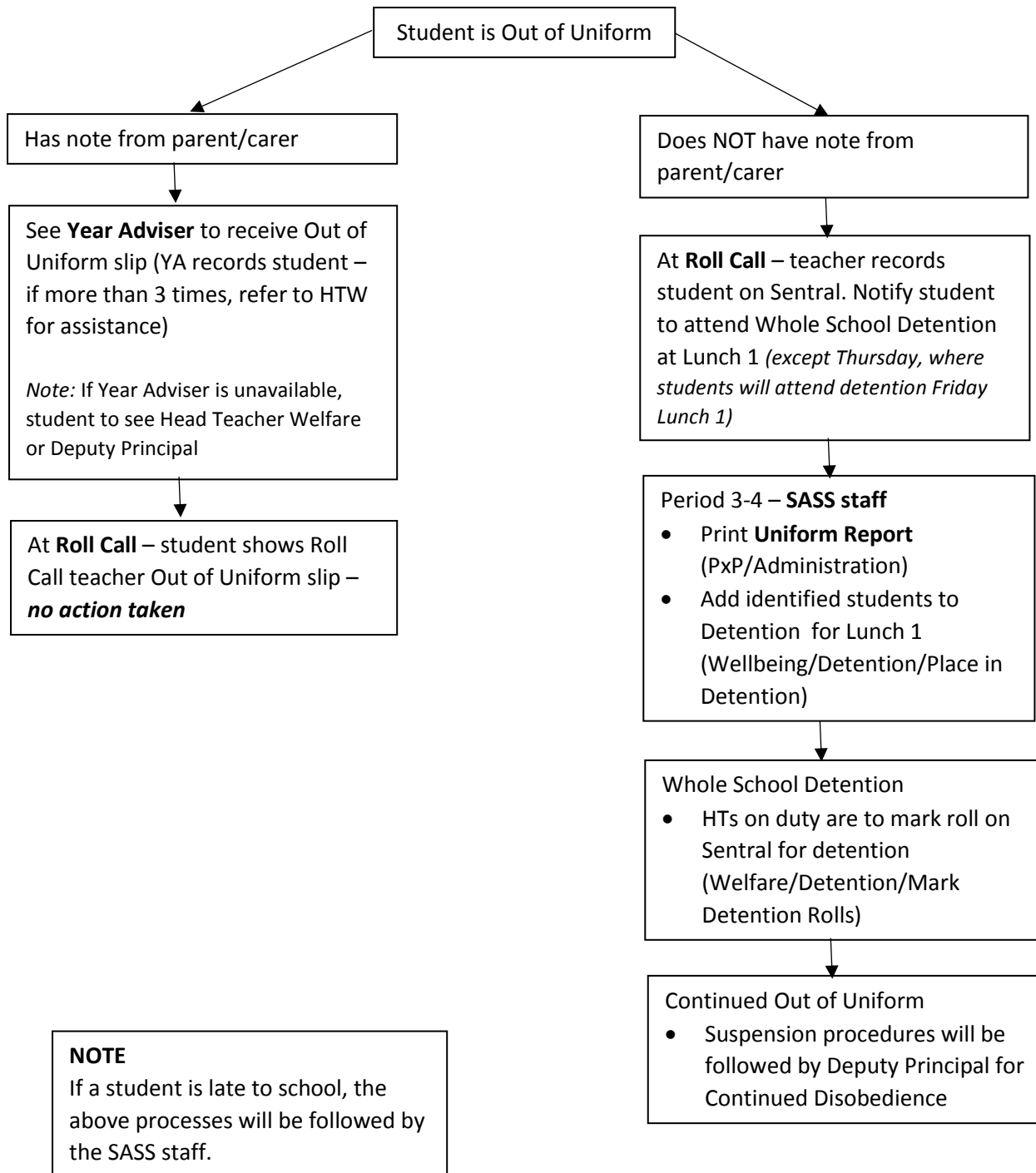
Appendix 1: School Uniform Requirements

	Girls	Boys
Junior	<ul style="list-style-type: none"> • Yellow buttoned shirt with school logo (collared) or yellow polo shirt • Plain white/yellow undershirt • School tartan skirt, Grey shorts, (mid-thigh to knee length only) or trousers • Maroon jumper or polar fleece from Uniform Shop • School Track suit top • Fully enclosed black shoes, preferably leather (WHS requirement) • White/black/school sports socks or black stockings 	<ul style="list-style-type: none"> • Yellow buttoned shirt with school logo (collared) or yellow polo shirt • Plain white/yellow undershirt • Plain grey shorts (mid-thigh to knee length) or pants • Maroon Jumper or polar fleece from Uniform Shop • School Track suit top or jacket • Fully enclosed black shoes, preferably leather (WHS requirement) • White/black/school sports socks
Senior	<ul style="list-style-type: none"> • White shirt with school logo (collared) with maroon piping from Uniform Shop • Plain white undershirt • School tartan skirt, Grey shorts, (mid-thigh to knee length only) or trousers • Maroon jumper or polar fleece from Uniform Shop • School Track suit top • Fully enclosed black shoes, preferably leather (WHS requirement) • White/black/school sports socks or black stockings • Maroon blazer 	<ul style="list-style-type: none"> • White shirt with school logo (collared) • Plain White undershirt • Plain grey school shorts (mid-thigh to knee length) or trousers • Maroon jumper or polar fleece from Uniform Shop • School Track suit top • Fully enclosed black shoes, preferably leather (WHS requirement) • White/black/school sports socks • Maroon blazer
Sport	<ul style="list-style-type: none"> • School sports shirt • Maroon shorts with yellow stripe • Maroon tracksuit pants • Sports shoes <p style="text-align: center;"><i>To be worn Thursdays and during designated sport events and PE lessons</i></p>	
Shoes	<ul style="list-style-type: none"> • School shoes must be made of a sturdy material (preferably leather) and offer adequate support to the foot. (No canvas type, ballet type, skate or boat shoes). • The shoe must cover the entire upper section of the foot to protect against falling objects or spilt liquids. • The shoe must be completely black (including the sole and laces) with limited brandings or logos. 	



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Appendix 2: Out of Uniform Flowchart





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Appendix 3: Application for Student Assistance Funding form

The Student Assistance Scheme (SAS) is a NSW Government policy providing eligible families with financial assistance towards school related expenses such as uniforms, mandatory excursions, stationery, textbooks, and subject fees (this does not include General Contributions).

The SAS allows for up to 50% of the requested amount to be funded by the school. It is expected that the remaining amount is to be paid by parents/carers.

Please complete the information below and submit form to the Head Teacher Welfare, who will contact you to discuss the application.

APPLICATION FOR STUDENT ASSISTANCE FUNDING

Student Name: _____ Year: _____

Item/Activity: _____

SAS funding requested: \$ _____ *(Note: requests only up to 50% of total cost)*

Reason for seeking assistance:

Parent Name: _____ Signature: _____

Date: ____ / ____ / ____ Contact Number: _____

OFFICE USE ONLY

Assistance Approved: YES NO Amount: \$ _____

Signed (HTW): _____ Date: ____ / ____ / ____

Payment Dissection: _____

Family Code: _____

Processed by: _____ Date: ____ / ____ / ____