



## STUDENT ASSISTANCE APPLICATION

### **What is Student Assistance?**

Student Assistance funding is available from the school for the purpose of extending financial assistance to eligible families for school related expenses.

### **Who can apply for Student Assistance?**

Any parent or carer who is responsible for their child's school costs and who require financial assistance may apply.

### **Expenses you can apply for:**

Student Assistance can be used for the payment of elective fees, school uniform items and student equipment e.g., calculator and books. Assistance for Term Sport is not available as non-paying sports are available.

### **How to apply:**

Complete the application on the back of this letter. All questions must be completed. A separate application should be lodged for each child you require assistance for.

### **How funds are allocated:**

Each application is reviewed by the school's Head Teacher Wellbeing and funds are allocated according to the individual needs of the applicant.

Applicants can pay off the balance owing of items on a weekly/fortnightly basis, if prior approval has been given by the Head Teacher Wellbeing.

### **How to lodge an application:**

You may return the application form to the school's Administration Office or post to the address shown below.

# APPLICATION FOR STUDENT ASSISTANCE

## 1. Student Information (Please complete a separate form for each student)

Family Name: ..... Other Names: .....

Date of Birth: ..... School Year: .....

## 2. Parent/Carer Information

Family Name: ..... First Name: .....

Address: .....

Phone: ..... Mobile No.: .....

## 3. List all your other current dependent children

### At Dungog High School:

Name	Age	School Year
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

### At Primary School or home:

Name	Age
.....	.....
.....	.....
.....	.....
.....	.....

4. Reason for application: .....  
.....  
.....

## 5. What Assistance do you need?

Subject	Amount Required	Subject	Amount Required
.....	\$.....	.....	\$.....
.....	\$.....	.....	\$.....

## 6. Other Assistance (e.g., uniform and/or equipment).

Item Cost	
.....	\$.....
.....	\$.....
.....	\$.....

## Declaration

I declare that the above information is true and correct and that I am responsible for the support and care of the student for whom assistance is requested in this form.

Signed Parent/Carer: ..... Relationship to Student: ..... Date: .....

Approved Amount \$.....  Not Approved Comment: ..... Signed: .....