



Dungog High School

Eloiza Street, PO Box 147 DUNGOG NSW 2420

Ph: 4992 3022 Fax: 4992 3125

Email: dungog-h@det.nsw.edu.au

Website: www.dungog-h.schools.nsw.edu.au

Principal: Ms Janene McIntosh

29 April 2020

Dear Parents, Carers and Students of Dungog High School,

I would like to thank everyone for your ongoing support of the school and in particular, the tremendous work you have all done with our students whilst they continue to learn from home. As we move into Term 2, I would like to **strongly encourage you to please continue to follow our guidelines for COVID-19 management**. We are currently in Phase 0 of our staged return to school and operating on a flexible staffing arrangement to reduce the total number of people on the school site.

The phased approach the NSW Government is using to manage a return to face-to-face teaching has students being reintroduced to some learning at school this term, in line with available health advice to keep our school numbers on site manageable. There are five phases to get us back to full school operations, as follows:

- Phase 0 - Our school is open only for families who need it and also for Year 12 from Week 2.
- Phase 1 - Year 12 at school every day and Year 7-11 students at school at least one day per week.
- Phase 2 - Year 12 at school every day and Year 7-11 students at school at least two days per week.
- Phase 3 - Year 12 at school every day and Year 7-11 students at school five days per week, with social distancing measures.
- Phase 4 - Year 7-12 students at school five days per week, with full school activities.

Full details about the Department's management for returning students to school in phases can be found at: <https://education.nsw.gov.au/covid-19/advice-for-families/managed-return-to-school-guide-for-families>

The plan we have developed proposes to slowly bring our school back to normal while responding quickly to new spikes in transmission if they occur. This plan is:

Week 1 – Wednesday 29 April – Friday 1 May

- The school will be in Phase 0, open for children of essential workers.
- The Government is encouraging parents and carers who can, to continue to keep their children at home to support the ongoing community response to COVID-19.
- Students of essential workers attending from Years 7-11 during Phase 0 will be supervised in small groups, completing the same work as all other students learning at home.
- Learning from home will continue in the 'one unit for all' model, as detailed last term.
- Students will be following our Blended Online Learning Timetable (enclosed here), with new activities and learning materials posted online and in hardcopy formats this week.
- Please see our new [Sentral Portal](#) as the main platform for daily information about remote learning.
- All advice on teaching, learning and assessment for learning from home is detailed in our information booklets, launched on Friday 27 March, which are available on our [Website](#):
 - [Supporting Learning from Home COVID-19 Year 7-11](#)
 - [Supporting Learning from Home COVID-19 Year 12](#)
- The School Canteen will be non-operational.

Week 2 – Monday 4 May – Friday 8 May

- The school will be open for children of essential workers (as per Week 1) and for Year 12 only.
- Year 12 can return to school every day to support their preparation for the Higher School Certificate (HSC), which is proceeding as advised by NESA last term.
- Year 12 will be following their normal timetable, with their normal teachers, with some rooming changes to support social distancing.
- Year 12 will have exclusive access to the Library for study and tuition. No other students will have access to the Library. No more than 2 students will be allowed in any one Study Room.
- The School Canteen will be non-operational.
- Students in Years 7-11 will be following our Blended Online Learning Timetable (enclosed here).
- Year 11 Updated Assessment Advice COVID-19 will be issued today and Year 12 Updated Assessment Advice COVID-19 was issued on 01 April, found at: <https://dungog-h.schools.nsw.gov.au/learning-from-home.html>

Week 3 & 4 – Monday 11 May – Friday 22 May

- The school will be in Phase 1, with Years 7-11 attending 1 day per week and Year 12 attending every day.

MONDAY 11 & 18 May	TUESDAY 12 & 19 May	WEDNESDAY 13 & 20 May	THURSDAY 14 & 21 May	FRIDAY 15 & 22 May
Year 12	Year 12	Year 12	Year 12	Year 12
Year 11	Year 10	Year 9	Year 8	Year 7
		Support Unit		

- Students of essential workers from other year groups may continue to attend each day (as per Weeks 1-2), supervised in small groups completing the same work as all other students learning at home and at school.
- Students in Years 7-11 will be following our Blended Online Learning Timetable, all doing the same work whether they are learning at school or at home.
- Students are requested to bring a laptop device to school, if they have one available. Those students who have borrowed a school device must bring this device to school when attending.
- Students will be supervised maintaining social distancing, noting the following organisation;
 - Reduced numbers in classes, with hand sanitiser and wipes available to maintain hygiene protocols.
 - Recess and lunchtimes will be supervised with 1.5 social distance expectations, with no more than 2 students seated per bay.
 - Students attending classes at school will not be grouped in their usual class, with their usual teacher or peers.
 - Enhanced surface cleaning procedures will be in place by the Department of Education provider.
- This progressive return to school is for students who are **not showing any symptoms of illness**.
- We are operational in Phase 1 under the strict health guidelines provided by the NSW Government.
- No Canteen will be operational, until further notice
- Parents and carers who choose to continue to keep their children learning at home on the days when they are cleared to attend school, should notify of us of student absence in the usual manner, either through an email, SMS or by phone contact.

We greatly appreciate your cooperation following these guidelines for the safe and staged return to school for students and staff. The logistics of managing this task are enormous. We look forward to welcoming our students and families to our school as normal in the near future. If you have any questions or enquiries, please contact the school via email dungog-h.school@det.nsw.edu.au or phone on 4992 3022.



Janene McIntosh
Principal



Blended Online Learning Timetable

Students should follow their regular timetable structure, using the new times

Period	Time	My Timetable (Week A & B)
Period 1	9:00 – 9:30	Access your online classroom space and complete tasks as required.
Period 2	9:30 – 10:00	Access your online classroom space and complete tasks as required.
Break - 15 mins		
Period 3	10:15 – 10:45	Access your online classroom space and complete tasks as required.
Period 4	10:45 – 11:15	Access your online classroom space and complete tasks as required.
Break - 15 mins		
Period 5	11:30 – 12:00	Access your online classroom space and complete tasks as required.
Period 6	12:00 – 12:30	Access your online classroom space and complete tasks as required.
Break - 1 hour		
Afternoon session	1:30 – 3:20	<p>Students work flexibly through assigned work. Recommended activities include:</p> <ul style="list-style-type: none"> Check emails, class announcements, Sentral messages Read a novel Assignment work Catch up homework Complete evidence of work as required Extension activities Exercise / wellbeing Sending questions to teachers Track your learning to make sure you are up to date Typing lessons Senior Students – contact with teacher by appointment Learning and Support – contact by appointment

- Class Teachers will generally be online during their timetabled lesson
- In the second part of the day, prioritise and set goals that you work towards achieving.